



# The School District of Lee County Guidelines for Bright Futures Volunteer Service Hours

s. 1009.534, F.S.

## Bright Futures Volunteer Service Hours Requirements by Scholarship Level

<b>Bright Futures Scholarship Service Hour Requirements</b>	
Bright Futures Academic Scholar Award	100 hours must be documented
Bright Futures Medallion Award	75 hours must be documented
Bright Futures Gold Seal Award	30 hours must be documented

### Requirements for students engaging in volunteer service hours

The high school student must be considered capable of representing the school well in the community site; be capable of participating in activities off-campus without the direct supervision of school personnel; be able to arrange their own transportation to and from the site.

### Criteria for documenting volunteer service hours

- Student is required to obtain **prior approval** from his/her school counselor to ensure that the volunteer service site meets the criteria and that the student will receive volunteer service hours for volunteering
- Volunteer service work for the Bright Futures scholarship must be volunteer work and a student shall not receive remuneration or academic credit for such work
- Volunteer work may include, but is not limited to, a business or government internship, volunteering with a nonprofit community service organization, or activity on behalf of a candidate for public office
- All services are supervised by an approved adult representative of the agency
- The site does not involve direct supervision/ownership/operation by a family member, the presence of unsafe conditions, or the use of students for financial gain
- Service does not interrupt a student's regularly scheduled school day
- Service hours must be earned during grades 9-12 and must be completed by the conclusion of the last term of the student's senior year
- **Student is required to identify a social, civic issue, or a professional area of interest**
- **Student is required to develop a plan for personal involvement in addressing the issue or learning about the professional area, as well as evaluating and reflecting on such experience through papers or presentations**
- Florida law establishes accountability requirements for student volunteer work. Student volunteer service hours are required to be documented in writing and signed by the student, the student's parent or guardian, and a representative of the organization for which the student worked, including dates of service and activities.
- Organization documentation must be on agency letterhead stating student hours, dates of service and service activities

The service hours will be placed on the student's transcript after proper documentation and signatures have been received as well as the student's evaluating and reflecting on the experience through either a reflection paper or other type of presentation.

Bright Futures volunteer services hours that have been completed and validated using these guidelines as defined by s. 1009.534, F.S. will be posted on the District mainframe system and appear on the student transcript. Students are encouraged to document community service hours for purposes other than the Bright Futures scholarship on their personal resumes or portfolios and these hours shall not be posted on the District mainframe system or appear on the student transcript.