

Athletic Paperwork Information Sheet

Cape Coral High School now uses www.athleticclearance.com to process the FHSAA and Lee County School District Mandated paperwork. Below is a checklist and a step by step guide on how to download and submit this year's paperwork.

Check List

- Go to <https://nfhslearn.com/> and take the following courses: Heat Illness, Concussion in Sports and Sudden Cardiac Arrest.
 - Go to www.athleticclearance.com. Click on the State of Florida.
 - New users should watch the video, *See How It Works!*
 - New users should register. The register button is located below the login box.
 - Families with multiple student athletes only need to create one account.
 - Enter the correct email address as we will be communicating with you via www.athleticclearance.com.
 - Choose the school year that you will be participating in.
 - Select School, Cape Coral High School (Section 3).
 - If you are a multi-sport athlete click add new sport. Add all the sports you are interested in.
 - Click next.
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Step #1

- Student information
 - If student already exists select student under "Student already in the system."
 - If student doesn't exist, enter all the information correctly.
- Insurance
 - Enter insurance information correctly.
- Physician Information
 - Enter all information correctly.
- Education History
 - Choose correct description.
 - If you are transferring from another high school, please click on the ***Affidavit of Compliance with the polices and athletic recruiting & Non-Traditional Student Participation (GA4 form) Downloadable on the Files page in AthleticClearance.com. If you are an incoming 9th grader or if you attended Cape Coral High School the previous school year you do not need to submit this form.***

Step #2

- Parent/Guardian Information
 - If parent exists already, choose parent/guardian already in system and choose from the drop down.
- If you are a new parent please fill out all information correctly, some of this information will be used for the student athlete's emergency cards.

Step #3

- Medical History
 - Please fill out by choosing yes or no for every question.
- Download the physical (EL2) Form (there are no exceptions; the physical must be on this form).
 - Print this form out and take it with you to the doctor's office. Make sure the doctor signs and dates the physical before leaving their office. The date of the doctor and the parent/student date must be the same.
 - The doctor must complete the form past the bold black line that says SHARED EMERGENCY INFORMATION.
 - Once this document is filled out, you will need to upload **page 4** and possible page 5 back (if you were referred) into www.athleticclearance.com

Step #4

- Student Signatures: Please read each section carefully and sign.
 - Consent and Release from Liability Certificate
 - EL3 Consent and Release from Liability Certificate for Concussions

- EL3 Consent and Release from Liability Certificate for Sudden Cardiac Arrest
 - EL3 Consent and Release from Heat-Related Illness
 - EL3 Consent and Release from Liability page 5

 - Parent/guardian signatures: Please read each section carefully and sign.
 - Consent and Release from Liability Certificate
 - EL3 Consent and Release from Liability Certificate for Concussions
 - EL3 Consent and Release from Liability Certificate for Sudden Cardiac Arrest
 - EL3 Consent and Release from Heat-Related Illness
 - EL3 Consent and Release from Liability page 5
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Step #5

- You will need to upload the required documents. You will not be allowed to move past this page until you have completed all the required documentation. You will need to upload the following documents:
 - FHSAA EL2/physical form
 - Concussion Certificate
 - Heat Illness Certificate
 - Sudden Cardiac Arrest Certificate
 - Proof of Health Insurance
 - Transportation Permission
 - Birth Certificate
 - GA4 form if applicable

Reminder the NFHS certificates will need to be done each year.

IMPORTANT REMINDERS

1. Upload page 4 (possible page 5 if you were referred) of the EL2/physical to www.athleticclearance.com **Make sure the EL2 form is completed passed the bold black line by the doctor and the family; specifically the check box.**
2. Upload your Birth certificate or a US Passport.
3. Make sure you filled out all required info on www.athleticclearance.com
4. Upload your three NFHSlearn.com certificates.
5. Upload a copy of your health insurance card.
6. Upload the fully filled out transportation form.

Step #6

- Once you have completed this process please inform your coach so we can clear you and add you to the team(s) you are interested in.

PLEASE NOTE: IF YOU ARE A FOREIGN-BORN STUDENT, HOME SCHOOL, CHARTER SCHOOL OR FOREIGN EXCHANGE STUDENT, YOU WILL NEED TO COME TO ATHLETICS AFTER YOU FINISH THE REGISTRATION/CLEARANCE PROCESS FOR MORE INFORMATION.